



State of Louisiana
DIVISION OF ADMINISTRATION
OFFICE OF STATE UNIFORM PAYROLL

M. J. "MIKE" FOSTER, JR.
GOVERNOR

MARK C. DRENNEN
COMMISSIONER OF ADMINISTRATION

June 21, 2000

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2000-79

TO: All UPS Agencies

FROM: Ronald S. Mitchell
Director

SUBJECT: July 3rd and 4th Holidays

In view of the July 3rd and 4th holidays, **the deadline for Agency Requested Payables will be backed up to 8:30 a.m., Friday, June 30, 2000**, for checks dated July 5, 2000. These requests may be faxed to (225) 219-4432 (except for batches that include void check requests). Checks will be released to agencies, as usual, by 10:00 a.m. on Thursday, July 6, 2000.

If there are any questions regarding the above, please contact Wendy Senft at (225) 342-5343 or Clark Silvey at (225) 342-5362.

RSM:WSS:kmb